

CABINET LEADER'S WORK PROGRAMME

1 OCTOBER 2023 TO 31 JANUARY 2024
(published as at 1st September 2023)

This Work Programme gives details of items on which key decisions are likely to be taken in the coming four months by the Council's Cabinet

The Work Programme gives details of items on which key decisions are likely to be taken by the Council's Cabinet, or full Council, in the coming four months. **Key Decisions** are those executive decisions which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in an area comprising two or more wards in the district;

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided, alternatively you may write to the Head of Legal, Democratic and Property Services, Parkside, Market Street, B61 8DA or e-mail: democratic@bromsgroveandredditch.gov.uk

The Cabinet's meetings are normally held every four weeks at 6pm on Wednesday evenings at Parkside. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527 64252 ext 3031) to make sure it is going ahead as planned. If you have any queries Democratic Services Officers will be happy to advise you. The full Council meets in accordance with the Councils Calendar of Meetings. Meetings commence at 6pm.

CABINET MEMBERSHIP

Councillor K J May	Leader of the Council and Cabinet Member for Strategic Partnerships
Councillor s. Baxter	Deputy Leader and Cabinet Member for Economic Development and Regeneration
Councillor S. Colella	Cabinet Member for Leisure, Culture and Climate Change
Councillor C. Hotham	Cabinet Member for Finance and Enabling
Councillor K. Taylor	Cabinet Member for Planning, Licensing and Worcestershire Regulatory Services
Councillor S. Webb	Cabinet Member for Health and Well Being and Strategic Housing
Councillor P. Whittaker	Cabinet Member for Environmental Services and Community Safety

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Approvals to Spend Report Key: No	Cabinet 18 Oct 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 Councillor C. A. Hotham
Draft Council Plan Key: No	Cabinet 18 Oct 2023 Council 25 Oct 2023		Report of the Chief Executive	Deb Poole, Head of Transformation, Organisational Development and Digital Services Tel: 01527 881256 Councillor C. A. Hotham
Draft Council Tax Support Scheme 2024/25 Key: No	Cabinet 18 Oct 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 Councillor C. A. Hotham

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Draft Council Tax Support Strategy Key: No	Cabinet 18 Oct 2023		Report of the Executive Director of Resources	Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252 Councillor C. A. Hotham
Environmental Enforcement Business Case Key: Yes	Cabinet 18 Oct 2023		Report of the Head of Worcestershire Regulatory Services	Mark Cox Technical Services Manager Worcestershire Regulatory Services Councillor C. B. Taylor
Finance Recovery Plan - Update Key: Yes	Cabinet 18 Oct 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 Councillor C. A. Hotham

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<p>Medium Term Financial Plan - Tranche 1 Budget including Fees and Charges (prior to consultation) Key: No</p>	<p>Cabinet 18 Oct 2023</p>		<p>Report of the Executive Director of Resources</p>	<p>Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 Councillor C. A. Hotham</p>
<p>Parking Enforcement Service Level Agreement Key: Yes</p>	<p>Cabinet Not before 18th Oct 2023</p>		<p>Report of the Head of Environmental and Housing Property Services</p>	<p>Kevin Hiron, Environmental Services Manager Tel: 01527 881705 Councillor P. J. Whittaker</p>
<p>Upgrading of Sewage Treatment Plants and introduction of Service Charging to contributing properties - 1) Frankley Green Lane, Frankley Green, 2) Fockbury Road, Dodford 3) Dusthouse Lane, Tutnall Key: Yes</p>	<p>Cabinet 18 Oct 2023</p>		<p>Report of the Head of Environmental Services</p>	<p>Pete Liddington Tel: 01527 534108 Cabinet Member for Environmental Services and Community Safety (including Car Parking)</p>

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Audit, Standards and Governance Committee - Annual Report 2022/23 Key: No	Council 25 Oct 2023		Report of the Former Chairman of the Audit, Standards and Governance Committee	Mateusz Sliwinski, Democratic Services Officer Councillor S. R. Colella
Bromsgrove Town Centre Regeneration - Land at the Dolphin Centre and at Windsor Street Key: Yes	Cabinet Not before 22nd Nov 2023		Report of the Chief Executive	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 Councillor K. J. May
Council response to Local Plan Consultations; Birmingham Development Plan, South Staffordshire Local Plan and South Worcestershire Development Plan Key: No	Cabinet Not before 22nd Nov 2023 Council Not before 6th Dec 2023		Report of the Head of Planning, Regeneration and Leisure Services	Mike Dunphy, Strategic Planning and Conservation Manager Tel: 01527 881325 Councillor C. B. Taylor

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Finance and Performance Monitoring Report Quarter 2 2023/24 Key: No	Cabinet 22 Nov 2023 Council 6 Dec 2023		Report of the Head of Finance and Customer Services	Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252 Councillor C. A. Hotham
Half Yearly Treasury Update Report 2023/24 Key: No	Cabinet 22 Nov 2023 Council 6 Dec 2023		Report of the Head of Finance and Customer Services	Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252 Councillor C. A. Hotham

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Homelessness Prevention Grant and Domestic Abuse Grant Key: Yes	Cabinet 22 Nov 2023		Report of the Head of Community and Housing Services	Amanda Delahunty, Strategic Housing Officer Tel: 01527 881269 Cabinet Member for Health and Wellbeing and Strategic Housing
Medium Term Financial Plan - Tranche 1 Budget Update including Fees and Charges Key: No	Cabinet 22 Nov 2023 Council 6 Dec 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 Councillor C. A. Hotham
Play Audit Key: Yes	Cabinet Not before 22nd Nov 2023		Report of the Head of Planning, Regeneration and Leisure Services	Ishrat Karimi Fini, Parks and Events Service Manager Tel: 07713 085872 Councillor S. R. Colella

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Playing Pitch Strategy Key: No	Cabinet Not before 22nd Nov 2023		Report of the Head of Planning, Regeneration and Leisure Services	Jonathan Cochrane, Development Services Manager Tel: 01527 64252 Councillor S. R. Colella
Approvals to Spend Report Key: No	Cabinet 17 Jan 2024		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 Councillor C. A. Hotham
Carbon Reduction Strategy - Annual Review Key: No	Cabinet Not before 17th Jan 2024 Council Not before 24th Jan 2024		Report of the Head of Community and Housing Services	Judith Willis, Head of Community and Housing Services Tel: 01527 64252 Ext 3284 Councillor S. R. Colella

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Council Tax Base and Business Rates Yield 2024/25 Key: No	Cabinet 17 Jan 2024 Council 24 Jan 2024		Report of the Head of Finance and Customer Services	Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252 Councillor C. A. Hotham
Council Tax - Discretionary Council Tax Reduction Policy Key: No	Cabinet 17 Jan 2024 Council 24 Jan 2024		Report of the Head of Finance and Customer Services	David Riley, Revenue Services Manager Tel: 01527 64252 Councillor C. A. Hotham
Council Tax - Empty Homes Discounts and Premiums Key: No	Cabinet 17 Jan 2024 Council 24 Jan 2024		Report of the Head of Finance and Customer Services	David Riley, Revenue Services Manager Tel: 01527 64252 Councillor C. A. Hotham

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Decarbonisation of the Council Fleet Key: No	Cabinet Not before 17th Jan 2024 Council Not before 24th Jan 2024		Report of the Head of Environmental and Housing Property Services	Kevin Hirons, Environmental Services Manager Tel: 01527 881705 Councillor P. J. Whittaker
District Heat Network Revisions Key: Yes	Cabinet Not before 17th Jan 2024		Report of the Head of Community and Housing Services	Judith Willis, Head of Community and Housing Services Tel: 01527 64252 Ext 3284 Councillor C. A. Hotham, Councillor P. J. Whittaker
Final Council Tax Support Scheme 2024/25 Key: No	Cabinet 17 Jan 2024 Council 24 Jan 2024		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 Councillor C. A. Hotham

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Finance Recovery Plan - Update Key: No	Cabinet 17 Jan 2024		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 Councillor C. A. Hotham
Non-Domestic Rates - Discretionary Rate Relief Policy Key: No	Cabinet 17 Jan 2024 Council 24 Jan 2024		Report of the Head of Finance and Customer Services	David Riley, Revenue Services Manager Tel: 01527 64252 Councillor C. A. Hotham
Independent Remuneration Panel Recommendations 2024/25 Key: No	Council 24 Jan 2024		Report of the Head of Legal, Democratic and Property Services	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 Councillor C. A. Hotham

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Pay Policy 2024/25 Key: No	Cabinet 17 Jan 2024 Council 24 Jan 2024		Report of the Executive Director of Resources	Becky Talbot, Human Resources and Development Manager Tel: 01527 64252 Councillor C. A. Hotham
Finance and Performance Quarter 3 Monitoring Report 2023/24 Key: No	Cabinet 14 Feb 2024 Council 21 Feb 2024		Report of the Head of Finance and Customer Services	Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252 Councillor C. A. Hotham

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<p>Medium Term Financial Plan (including Treasury Management Strategy, Capital Strategy, Minimum Revenue Provision and Investment Strategy) (Tranche 2) Key: No</p>	<p>Cabinet 14 Feb 2024 Council 21 Feb 2024</p>		<p>Report of the Executive Director of Resources</p>	<p>Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 Councillor C. A. Hotham</p>
<p>Council Tax Resolutions 2024/25 Key: No</p>	<p>Cabinet 21 Feb 2024 Council 21 Feb 2024</p>		<p>Report of the Executive Director of Resources</p>	<p>Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 Councillor C. A. Hotham</p>
<p>Approvals to Spend Report Key: No</p>	<p>Cabinet 13 Mar 2024</p>		<p>Report of the Executive Director of Resources</p>	<p>Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 Councillor C. A. Hotham</p>

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Finance and Performance Outturn Report 2023/24 Key: No	Cabinet Not before 1st Jun 2024 Council Not before 1st Jun 2024		Report of the Head of Finance and Customer Services	Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252 Councillor C. A. Hotham